

Shree Panchal Samaj Madhyavarti Mandal's Yeshwantrao Chaphekar College of Arts and Commerce

Internal Quality Assurance Cell (IQAC) Action Taken Report 2023-24 (Meeting held on 05/07/2023)

Curricular Planning

1. Appointment of teachers was completed as per the sanction letter from the management.
2. The academic calendar was prepared and displayed on campus and the college website.
3. Subjects and workload distribution were finalized.
4. The timetable was prepared, and teaching plans were submitted by the teachers.

NSS Enrolments for 2023-24

1. Enrolment list of 100 volunteers was submitted to the university along with Proforma -I and II.
2. Orientation was conducted for new joiners to familiarize them with NSS activities and objectives.

30-Hour Add-On Courses

1. Enrolments were completed for 5 add-on courses: Salesmanship, Tally, Spoken English, Excel, and Financial Markets.
2. Sessions for the courses have commenced successfully.

Library Renovation

Renovation work has started, with new furniture and resources ordered to enhance the library infrastructure.


Daily Teaching Diary

1. Teaching diaries were distributed to all faculty members.
2. Daily log entries have been initiated to ensure effective academic tracking.

NAAC Updates

The Institutional Information for Quality Assessment (IIQA) and Self-Study Report (SSR) were successfully submitted.


Prepared by: Taherali Slatewala
IQAC Coordinator


Approved by: Dr. Nilima Singh
Chairperson, IQAC



Shree Panchal Samaj Madhyavarti Mandal's Yeshwantrao Chaphekar College of Arts and Commerce

Internal Quality Assurance Cell (IQAC) Action Taken Report 2023-24 (Meeting held on 09/08/2023)

1. Conduct Student Satisfaction Survey (SSS)

1. The Student Satisfaction Survey (SSS) was conducted successfully.
2. Analysis of the survey responses was completed, and an Action Taken Report (ATR) was submitted to the College Development Committee (CDC).

2. Collect Feedback from Employers, Alumni, Parents, and Teachers


1. Feedback was collected from all stakeholders: employers, alumni, parents, and teachers.
2. The analysis of the feedback was carried out, and an Action Taken Report (ATR) was displayed on the college website for transparency.

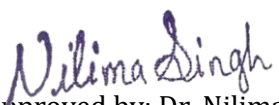
3. Invite Auditors for Conducting Academic and Administrative Audit (AAA)

1. The Academic and Administrative Audit (AAA) was conducted.
2. The auditors provided constructive suggestions for improvements, which were documented for further action.

4. Communication of Perspective Plan

1. The Perspective Plan was communicated effectively to all stakeholders.
2. This was achieved through publication on the college website and stakeholder meetings.


Prepared by: Taherali Slatewala
IQAC Coordinator


Approved by: Dr. Nilima Singh
Chairperson, IQAC



Shree Panchal Samaj Madhyavarti Mandal's Yeshwantrao Chaphekar College of Arts and Commerce

Internal Quality Assurance Cell (IQAC) Action Taken Report 2023-24 (Meeting held on 03/10/2023)

Post Prequalified Mail from NAAC

- Reviewed and responded to the prequalified mail from NAAC.
- Planned subsequent actions for the Peer Team Visit.

Mini-Library in Every Class

- Mini-libraries were set up in all classrooms.
- Stocked with essential books and resources for students.

Campus Beautification

- Wall displays completed, showcasing:
- Social Engagement.
- Alumni Entrepreneurs.
- Ragging-Free Campus.
- Suggestion Box.
- Vision/Mission, Course Outcomes (CO), and Program Outcomes (PO).
- Classroom labeling.

Conduct of Semester-End Examination and Timely Evaluation/Declaration of Results

- Semester-end examinations conducted successfully.
- Results were declared on time, and a result analysis was performed.

7-Day NSS Residential Camp

Residential camp conducted from 10th to 16th February 2024 at Deoul Pada Village, Palghar District.

- Activities included:
- Community survey.
- Medical camp.
- Cleanliness initiatives.
- Educational sessions.

Participation in 10-Day State-Level Disaster Management AVHAN Camp

NSS Volunteers Adipt Chaudhary (SYBCOM) and Mahek Jain (SYBAF), along with NSS PO Mr. Jatin Keni, attended the AVHAN Camp at Gadchiroli (25th December 2023 to 3rd January 2024).

Conduct 7-Day Online Research Methodology Workshop

- Online workshop held from 6th to 12th November 2023.
- Over 70 participants (students and faculty) from various colleges attended.

Participation in MSFDA's 7-Day Residential Camp

Asst. Prof. Bhavesh Tare and SYBAF student Vivek Thakur completed a workshop on photography focused on teaching-learning pedagogy in higher education.

Sports Events

- Organized a variety of indoor and outdoor sports events.
- Active participation from students.

Alumni Meet

- Alumni meet held on 9th December 2023.
- Networking activities, games, and a dinner made the event memorable.

Staff One-Day Picnic

- Staff enjoyed a one-day picnic at Silent Hills Resort.
- The day was filled with fun and relaxation.

Cultural Programs

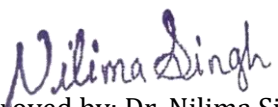
- Scheduled and organized cultural programs.
- Responsibilities were delegated to organizing committees for smooth execution.

Inter-School and Inter-College Sports and Cultural Event

Successfully conducted the MALANG event.


Prepared by: Taherali Slatewala
IQAC Coordinator




Approved by: Dr. Nilima Singh
Chairperson, IQAC

Shree Panchal Samaj Madhyavarti Mandal's Yeshwantrao Chaphekar College of Arts and Commerce

Internal Quality Assurance Cell (IQAC) Action Taken Report 2023-24 (Meeting held on 26/01/2024)

Post NAAC Accreditation

- Implemented improvements based on NAAC recommendations.
- Conducted follow-up meetings to review progress and address concerns.

TY-BAF and BMS Students Guided for Research Projects

All TY students successfully completed their research work under the guidance of Dr. Nilima Singh.

Identify Slow and Advanced Learners and Plan of Actions

- Developed targeted support strategies for slow learners.
- Created enrichment programs to challenge and engage advanced learners.

Conduct of Semester-End Examination and Timely Evaluation/Declaration of Results

- Ensured strict adherence to the examination schedule.
- Facilitated timely evaluation of answer sheets and declaration of results.

Submission of Files to IQAC

- Collected and submitted all required documents to the IQAC.
- Established clear deadlines for future submissions.



Prepared by: Taherali Slatewala
IQAC Coordinator



Approved by: Dr. Nilima Singh
Chairperson, IQAC

Shree Panchal Samaj Madhyavarti Mandal's Yeshwantrao Chaphekar College of Arts and Commerce

Internal Quality Assurance Cell (IQAC) Action Taken Report 2023-24 (Meeting held on 10/04/2024)

Admission Planning in Light of NEP for 2024-25

Revised and updated admission strategies in alignment with NEP 2020.

Informed all relevant departments about the planned changes.

Filling of Certified NSS Audit Report to the University

Completed the NSS audit report and submitted it to the university on 30th March 2024.

Update and Maintain College Website

Assigned responsibilities for regular website updates.

Ensured consistent maintenance and periodic content refresh.

Revised Staff Financial Support Policy

Revised the Financial Support Policy for staff.

Made the policy operational for all faculty and staff members.



Prepared by: Taherali Slatewala
IQAC Coordinator



Approved by: Dr. Nilima Singh
Chairperson, IQAC